Constitution and Aims of The Old Ruytonians’ Association

1. To provide opportunities to meet for social enjoyment and to renew old friendships.
2. To promote the ideals and traditions of Ruyton.

Rules of The Old Ruytonians’ Association

1. Membership
   a. Any girl having attended Ruyton is eligible for life membership on completion of her secondary education.
   b. The Committee is empowered to deal with special cases.
   c. Honorary Life Members may be elected to the O.R.A by the Committee.

2. Administration
   a. Number on Committee – maximum 15.
   b. Office Bearers: President, Vice President, Secretary and Treasurer.
   c. The Committee shall be elected at the Annual General Meeting. The Secretary shall send out notices to every financial member of the O.R.A. inviting nominations for the various Office Bearers and Committee.
   d. The Board of Directors of Ruyton shall have at least one ‘Old Ruytonian’ as a director and this director shall be invited to attend O.R.A. Committee meetings on a regular basis.
   e. Committee members who fail to attend three successive meetings without apology or leave of absence cease to be members of the Committee.

3. Meetings
   a. The Annual General Meeting of the O.R.A. shall be held during the first half of each calendar year.
   b. The Secretary will notify all Committee members of meetings. A quorum shall consist of one third of the Committee.
   c. The Committee has the power to call an extra-ordinary meeting.

4. Finance
   a. There will be Life members. The amount of life subscriptions to the O.R.A. may be changed after notification and with the approval of the Annual General Meeting.
   b. The financial year will close on December 31 and the books shall be duly audited.
   c. Any two of the current President, Secretary, or Treasurer will be signatories to the O.R.A. bank account.

5. Activities
   a. The Old Ruytonians' Prize and the Ruth Richmond Memorial Prize shall be given annually by the Association.
   b. A bursary shall be given to a Senior girl to enable her to continue her secondary education at Ruyton. This girl shall be recommended to the O.R.A. by the Principal, preference being given to the daughter of an Old Ruytonian.
   c. The O.R.A. will contribute to a newsletter to be sent at least twice a year to all members.