<table>
<thead>
<tr>
<th>Year Level</th>
<th>Annual Tuition Fee $</th>
<th>Discounted Fee* (Pay in full by 31/1/17)</th>
<th>Tuition Fee Per Billing (Feb, May &amp; Aug)</th>
<th>Tuition Fee in 10 Instalments (Feb to Nov)**</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kindergarten</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 Days</td>
<td>20,888</td>
<td>20,470</td>
<td>6,963</td>
<td>2,088.80</td>
</tr>
<tr>
<td>3 Days</td>
<td>12,531</td>
<td>12,280</td>
<td>4,177</td>
<td>1,253.10</td>
</tr>
<tr>
<td>Pre-Prep</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 Days</td>
<td>20,888</td>
<td>20,470</td>
<td>6,963</td>
<td>2,088.80</td>
</tr>
<tr>
<td>4 Days</td>
<td>16,639</td>
<td>16,306</td>
<td>5,546</td>
<td>1,663.90</td>
</tr>
<tr>
<td>Prep</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1 – 2</td>
<td>22,595</td>
<td>22,143</td>
<td>7,532</td>
<td>2,259.50</td>
</tr>
<tr>
<td>Year 3 – 4</td>
<td>24,242</td>
<td>23,757</td>
<td>8,081</td>
<td>2,424.20</td>
</tr>
<tr>
<td>Year 5 – 6</td>
<td>25,050</td>
<td>24,549</td>
<td>8,350</td>
<td>2,505.00</td>
</tr>
<tr>
<td>Year 7</td>
<td>27,234</td>
<td>26,689</td>
<td>9,078</td>
<td>2,723.40</td>
</tr>
<tr>
<td>Year 8 – 9</td>
<td>29,191</td>
<td>28,607</td>
<td>9,730</td>
<td>2,919.10</td>
</tr>
<tr>
<td>Year 10</td>
<td>30,155</td>
<td>29,552</td>
<td>10,052</td>
<td>3,015.50</td>
</tr>
<tr>
<td>Year 11 – 12</td>
<td>31,184</td>
<td>30,560</td>
<td>10,395</td>
<td>3,118.40</td>
</tr>
</tbody>
</table>

* A discount of 2% is applicable if the Annual Tuition Fee is paid in full on or before 31 January 2017. The discount cannot be applied to credit card payments.
** Monthly instalments are payable in 10 equal instalments from February to November.

PAYABLE WITH APPLICATION FOR ADMISSION FORM
- A non-refundable Application Fee of $110.00 (inc GST).
- A non-refundable Application Fee of $165.00 (inc GST) for overseas students.

PAYABLE ON CONFIRMATION OF ENROLMENT

Entrance Fee
A non-refundable fee of $400* is payable to The Ruyton Foundation.

Fees in Advance
Fees in Advance of $1,500* are payable, to be credited to the final fee statement when the student leaves the School.
For overseas students Fees in Advance of $3,000* are payable to be credited to the final fee statement when the student leaves the School.

Old Ruytonians’ Life Membership
A non-refundable fee of $300 is payable to the Old Ruytonians’ Association.

* Subject to change without notice
ENROLMENT PROCEDURE
When the application for enrolment is lodged, a non-refundable Application Fee is payable to the School. Receipt of your application will be acknowledged by the Principal. Parents will be contacted approximately 1–2 years prior to enrolment. An interview with the Principal will then be arranged for parents or guardian and student. A formal offer of a place in the School may then be made at the Principal’s discretion. A non-refundable Entrance Fee and Fees in Advance per student are immediately payable to accept a place. Upon receipt of such monies, formal confirmation of the place is provided.

SCHOLARSHIPS
A range of Academic, General Excellence, Music and other Scholarships are offered by Ruyton with the continuation of any scholarship the subject of regular review of academic and other performance. Short-listed candidates and their parents are interviewed by the Principal as part of the Scholarship process. Dates of Scholarship Examinations are published in the press and on our website during Term 1.

Bursary assistance may be available to assist families with special short-term and particular financial need. This form of temporary assistance is at the sole discretion of the Principal.

BUSINESS NOTICE TERMS AND CONDITIONS
Enrolment: Parents/Guardians agree to comply with, and will require their daughter to comply with, Ruyton’s policies, rules and procedures (as introduced or amended from time to time) including those relating to:
(a) the care, safety and welfare of students
(b) standards of dress, grooming and appearance
(c) grievances or complaints
(d) social media and the use of information, communication and technology systems
(e) student behaviour and conduct and discipline of students
(f) parent/guardian behaviour and conduct.

Fees and Charges: School tuition fees and charges are payable in accordance with these terms and conditions and Ruyton’s schedule of tuition fees as published from time to time for each school year. The tuition fees and charges may be varied and increased by Ruyton from time to time and in its sole discretion.

Billing Dates: Will be as close as practicable to the first day of February, May and August.

Payment Date: All fees and charges are due and payable on receipt of the account, or if payment of fees is being made by instalment, by the due date for each instalment.

Late Payment: The amount outstanding on any school account after the due date for payment will accrue interest from the due date until it is paid in full at the rate for the time being fixed under section 2 of the Penalty Interest Rates Act 1983 (Vic). An Administrative Fee of $100 will be charged on accounts not paid within 14 days of billing. A further $100 for each 14 day period thereafter will be charged until full payment has been received. No student may commence a new term while any amount in relation to that student or any sibling is in arrears. Ruyton also reserves the right to cancel the enrolment of a student and any sibling if all amounts required to be paid in respect of the student have not been paid in full by the due date. Any failure, delay or indulgence by Ruyton in relation to outstanding fees and charges is not a waiver of its other rights in respect of the non-payment. Any expenses incurred by Ruyton in seeking to recover any outstanding fees and charges, including debt collection agency fees and legal fees (on an indemnity basis) may be claimed from and will be payable by the parents/guardians.

Students Absent Overseas, etc: To hold a confirmed place for a student who leaves but wishes to return at a later date (including exchange students), full fees must be paid for each term’s absence as well as leaving the Fees in Advance with the School, save in circumstances approved by the School Board.

Removal of Student: A full term’s notice in writing must be given to the Principal prior to the withdrawal of a student from the school, or half a term’s fee in lieu of such notice is payable.

If a student’s academic or social progress is such that, in the opinion of the Principal, she is not benefiting from the curriculum and programs of Ruyton, the parents/guardians may be advised to withdraw her from Ruyton or the Principal may cancel her enrolment. Ruyton may also cancel a student’s enrolment on grounds of misconduct, for failure to comply with any of Ruyton’s policies, rules or procedures, or for any reason considered by the Principal to be appropriate, including if the Principal is of the view that a mutually beneficial relationship of trust and cooperation between the parents/guardians and Ruyton or any of its staff has broken down such that the ability of Ruyton to provide a meaningful education to the student is adversely compromised.

Family Discount: For families with more than two children at Ruyton a 20% discount off the scheduled tuition fees for the relevant school year, applies for each additional child.

Additional Charges: Some items are charged in addition to tuition fees including:
(a) music lessons and hire of musical instruments, by arrangement with the music department
(b) visual art/photography levies (Year 7-12): a charge is made to cover the cost of standard materials used where art forms part of the student’s studies
(c) outdoor education or activities programmes: the cost of outdoor education programmes or activities at various levels is either collected by the organisers or charged on account after due notice has been given.

Acceptance: By accepting an offer of enrolment from Ruyton, the parents/guardians of the student agree to be liable (jointly and severally if more than one) for all fees and charges payable to Ruyton in respect of the student. This liability will continue despite any change in the relationship between the parents/guardians, any court order in relation to their financial relationship or any agreement or arrangement with a third party for the payment of the student’s tuition fees and charges.

These terms and conditions may be varied and amended from time to time by Ruyton and notice of such will be provided to parents/guardians.

Queries: Parents with queries regarding fees should contact the Business Manager, or the Finance Manager.